

PRE-APPROVED
by the decision of the
Staff and Remuneration Committee
of the Board of Directors
of E-Finance Center JSC
on April 27, 2021
(the Minutes № 4)

APPROVED
by the decision
of the Board of Directors
of E-Finance Center JSC
on May 5, 2021
(the Minutes № 6)

AMENDMENTS			
№	1	Date	

GENERAL INFORMATION		
Designation	Name of the document	Date of introduction
	Regulations on the Corporate Secretary of E-Finance Center JSC	the decision of the Company's Board of Directors on September 02, 2019 № 9

CONTENTS OF AMENDMENTS No. 1	
Updated section, item, sub-item, table	Text of the amendment
section 4	add the following paragraph 15-1: «15-1. The search and selection of a candidate for the vacant position of the Corporate Secretary is carried out by the structural unit responsible for personnel support, in agreement with the Chairman of the Management Board of the Company, in accordance with the internal regulatory documents of the Company and further submitting the issue of preliminary approval of the candidate for consideration by the Staff and Remuneration Committee of the Board of Directors of the Company.»
item 23 of the section 5	add sub-item 5-1) to read as follows: «5-1) reject materials submitted for consideration by the Board of Directors prepared in violation of the requirements established by the Company's internal regulatory documents and remove issues from the agenda of the meeting of the Board of Directors, if the materials were not provided within the period established by the Company's internal regulatory documents.»

Developed by:

Full name	Position	Signature
Turash Sh.K.	Corporate Secretary	